LFS|US Council Meeting

Date // 4:00 PM // MCML 160

# **MEETING CALLED TO ORDER AT 4:-- PM**

* Adoption of the previous agenda by -, seconded by -
* Adoption of today’s agenda by - , seconded by -
* LFS|US would like to acknowledge that we are meeting today on the traditional, ancestral, and unceded territory of the Musqueam people.

# **ATTENDEES**

#### EXECUTIVE COUNCILLORS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Kelly Chia**  President  (they/them) | P | **Kaitlin Wong**  VP Academic  (she/her/hers) | P | **Annie Yin**  Interim VP Administration  (she/her/they/them) | P | **Sarah Pham**  VP Communications  (she/her/hers) | P |
| **Kalina Yu**  VP External  (she/her/hers) | P | **Tuan Hoang**  VP Finance  (he/him/his) | P | **Ardelia Tjandra**  VP Internal  (she/her/hers) | P | **Nikita Li**  Interim VP Student Life  (she/her/hers) | P |
| **Pragti Varshney**  VP Engagement  (she/her/hers) | P | **Glorianna Chui**  Senior Advisor  (she/her/hers) | P | **Nelson Fang**  AMS Representative  (he/him/his) | P | **Joseph Al Rahmani**  Student Senator  (he/him/his) | E |

#### COUNCILLORS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic Portfolio** | | | | **Administration Portfolio** | | | |
| **Claire Chen**  AVP Academic  (she/her/hers) | P | **Leanne Li**  APBI Representative  (she/her/hers) | P | **Angela Chan**  Lounge & Apparel Coordinator  (she/her/hers) | P | **Graciela Licardo**  Governance Coordinator  (she/her/hers) | P |
| **Mursal Amani**  HEWE Coordinator  (she/her/hers) | P | **TBD**  FNH Representative  () |  | **Engagement Portfolio** | | | |
| **Raina Kang**  HEWE Coordinator  (she/her/hers) | P | **Hannah Tahami**  GRS Representative  (they/them) | E | **Beth Downie**  AVP Engagement  (she/her/hers) |  | **Seongyeon (Iris) Han**  EDI Coordinator  (she/her/hers) |  |
| **Wareesha Nudrat**  HEWE Coordinator  (she/her/hers) | P | **Mike Zhao**  FRE Representative  (he/him/his) | P | **Kyra Lowe**  Sustainability Coordinator  (they/them) |  | **Maya Levajac**  EDI Coordinator  (she/her/hers) |  |
| **Jessica Lin**  HEWE Coordinator  (she/her/hers) | P |  |  | **Cameron Donnelly**  Sustainability Coordinator  (she/her/hers) |  | **Macy Chen**  WND Co-Manager  (she/her/hers) | P |
| **Communications Portfolio** | | | |  |  | **Rico Osamulia**  WND Co-Manager  (he/him/his) | P |
| **Jasmine Lam**  AVP Communications  (she/her/hers) | P | **Winnie Ng**  Social Media Coordinator  (she/her/hers) | E | **Internal Portfolio** | | | |
| **Gayathri (Gagi) Sudeer**  Graphic Designer  (she/they) | E | **Francesca Penalosa**  Social Media Coordinator  (she/her/hers) | P | **Joyce Lau**  AVP Internal  (she/her/hers) |  | **Kristine Shan**  Graduation Coordinator  (she/her/hers) | P |
| **Cristy Nguyen**  Graphic Designer  (they/she) | P | **---**  Social Media Coordinator  () |  | **TBD**  Graduation Coordinator  () |  | **TBD**  First Year Representative  ( |  |
| **Jasper Yuen**  Graphic Designer  (he/him/his) | P | **Clair Wang**  Webmaster  (she/her/hers) | P | **--**  First Year Representative  ( |  | **--**  First Year Councilor  ( |  |
| **Juyoung Park**  Photographer  (he/him/his) | P | **Emily Wong**  Photographer  (she/her/hers) | P | **--**  First Year Councilor  () |  | **--**  First Year Councilor  () |  |
| **Finance Portfolio** | | | | **--**  First Year Councilor  () |  | **--**  First Year Councilor  () |  |
| **Stefanie Yao**  AVP Finance  (she/her/hers) | P |  |  | **---**  First Year Councilor  () |  | **---**  First Year Councilor  () |  |

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| **External Portfolio** | | | | **Student Life Portfolio** | | | |
| **Jason Chan**  AVP External  (he/him/his) | E | **Alexander Wang**  Partnerships & Student Benefits Coordinator  (he/him/his) |  | **Lillijana Rakose**  AVP Student Life [Event Planning]  (she/her/hers) | P | **Mohammad Ali**  AVP Student Life [Operations]  (he/him/his) | P |
| **Erin Yewon Kim**  Case Competition Coordinator  (she/her/hers) | P | **Noor Bhutta**  Partnerships & Student Benefits Coordinator  (she/her/hers) | P | **Farah Al Khatib**  LFS Gala Coordinator  (she/her/hers) | P | **Richard Wu**  Social Coordinator  (he/him/his) | P |
| **Wyat Leung**  Case Competition Coordinator  (he/him/his) | P | **Jasmine Lynn Lunardi**  Partnerships & Student Benefits Coordinator  (she/her/hers) | P | **Adrianne Chow**  LFS Gala Coordinator  (she/her/hers) |  | **Katelyn Young**  Social Coordinator  (she/her/hers) | P |
| **Eunice Kong**  Case Competition Coordinator  (she/her/hers) | P | **---**  Partnerships & Student Benefits Coordinator  () |  | **Syeda Sunehra**  LFS Week Coordinator  (she/her/hers) | P |  |  |
| **---**  Case Competition Coordinator  ( |  |  |  | **Vanessa Arianto**  LFS Week Coordinator  (she/her/hers) |  |  |  |

**UPDATES**

* **President**
  + Evangelos photos – aim to take solo & portfolio by Sept 30th
    - What to wear: Exec – white top, councillor/AVP - black top
  + Deadline to opt-out of specific AMS fees – Sept 18
    - <https://www.ams.ubc.ca/about-us/finances/opt-out-opt-in/ams-fees-opt-out-form/#gf_96>
  + CUS drag show Tuesday 7pm (Sept 12) @ Birmingham Centre, Sauder building
* **VP Academic**
  + **HEWE**
    - Student life event collab this friday!! Hewe care package items and giveaway (yayyy) please come to agora 3-6
  + **Program Reps**
    - First program rep meeting is on Thursday! (yayy)
* **VP Administration** 
  + Reminder to complete Community Building Training by Thursday, Sept 21st
    - Asynchronous Canvas course for both councillors who have done CBE before and those who haven’t
  + Back to school sale happening now until Wednesday the 20th, discounted prices for hoodies, crewneck, umbrella, water bottle, etc <https://www.lfsus.landfood.ubc.ca/apparel>
  + Exec office hours
  + Locker rentals – LFS Students $3 for 1 term or $5 for 2 terms, email [lfsus.vpadm@gmail.com](mailto:lfsus.vpadm@gmail.com)
  + **Lounge & Apparel**
    - POD opening on Monday, Sept 18
  + **Governance**
    - Fall elections
* **VP Communications**
  + Decided to leave out Facebook for advertisement for this year
    - Keeping IG and expanding on TikTok => go follow our IG and TikTok @lfsusubc 🤩
    - Msg Sarah ([esanpi14@student.ubc.ca](mailto:esanpi.14@student.ubc.ca)) if you have any content ideas for TikTok!
  + [Communications Request Form](https://ubcca.sharepoint.com/:w:/r/teams/ubcst-gr-LFSUS/Shared%20Documents/Communications/%5BADMIN%5D%20Communications%20Request%20Form%202023/Communications%20Request%20Form.docx?d=wbedbc4f3b3554472badb65259f4e037d&csf=1&web=1&e=liwN2v)
    - How to access: Communications > File > [ADMIN] Communications Request Form 2023 > Communication Request Form template
    - How to fill and submit:
      * Make a copy of the document and move it to “Filled Forms”.
      * Rename it to “[Event title] Comms Request Form”.
      * Fill in all the info in the form
      * Msg Sarah and/or Jasmine ([jlam20@student.ubc.ca](mailto:jlam20@student.ubc.ca)) on Teams about your submission.
    - The instructions for what needs to be filled in and how to submit can also be found on the first page of the document
    - **Submit at least 2 WEEKS IN ADVANCE !!**
    - If your form gets submitted late, we can’t guarantee that it’ll get finished by your desired due date so you’ll need to make the graphics and captions yourself!
  + Fall Election posts have been up this morning! Make sure to promote to your LFS friends and any LFS first years you know for the FYR positions!
  + Back-to-school Hiring and Subcommittee Recruitment posts were posted => Promote to your LFS friends!
  + LFS Welcome Week and WND posts were posted => Share them with your friends!
  + Upcoming posts
    - Sept 14: Wizeprep promo on IG
    - Sept 18: Locker rental promo
    - Sept 19: Fall Election: Candidate List
* **VP Engagement**
  + **Subcommittees**
    - We are currently recruiting for subcommittees!!
    - 2 hr commitment
    - Please share and join if you’re interested
  + **WND**
    - First WND is on september 13th from 6-8pm part of LFS week
    - Theme is Barbenheimer so wear your pinks or blacks to support your favourite movie!
    - Bring the kenergy
    - $5 for LFS students and $6 for non-LFS students
* **VP External** 
  + **Clubs**
  + **Case Competition**
    - Currently hiring one case comp coordinator
    - If you know anyone who might be interested, let them know!
  + **Partnerships & Student Benefits**
    - [Sponsorship request form](https://ubcca.sharepoint.com/:u:/r/teams/ubcst-gr-LFSUS/Shared%20Documents/External/2023-2024/Sponsorship%20Request%20Form.url?csf=1&web=1&e=csSqZY)
      * External > 2023-2024 > Sponsorship request form link
      * Please submit at least 1 month prior to your event
      * We will not be able to guarantee you will be receiving all the sponsorship items requested
      * Please message the AVP External once a request form has been submitted
* **VP Finance**
  + Please send me all receipts and invoices ASAP
  + Council credit card for bigger purchases (eg. renting spaces)
  + For smaller purchases (dollar store), use reimbusement link in Finance channel
* **VP Internal**
* FYR Nomination forms open
* Hiring for 1 more graduation coordinator
  + **First Year Committee**
  + **Graduation Coordinator**
* **VP Student Life** 
  + **VP Student Life + AVPS** 
    - A lot of fun events coming up <3
  + **Gala** 
    - Date set tentatively: Dec 1
  + **LFS Week** 
    - Bring scissors for tomorrow if possible!!!!
    - LFS Week continues tomorrow @Agora space
      * Today: Candle Making
      * Tues: Tote bag painting and upcycling
      * Wed: WND
      * Thurs: Succulent potting
      * Fri: yoga and study
  + **Socials**
    - Message Nikita on teams with ideas!
* **Senior Advisor**
  + Professional Development Meeting Ideas:
    - We have 2-3 PD meetings per term, which are meant to help develop career skills useful in LFS|US and in the future.
    - What topics would you like to see?
* **AMS Representative** 
  + Summer updates: food bank renovations, more limited
  + New policies – postponed indefinitely
* **Student Senator**

**ACTION ITEMS**

# **MEETING ADJOURNMENT AT 5:-- PM**