LFS|US Council Meeting

Date // 4:00 PM // MCML 160

# **MEETING CALLED TO ORDER AT 4:-- PM**

* Adoption of the previous agenda by -, seconded by -
* Adoption of today’s agenda by - , seconded by -
* LFS|US would like to acknowledge that we are meeting today on the traditional, ancestral, and unceded territory of the Musqueam people.

# **ATTENDEES**

#### EXECUTIVE COUNCILLORS

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Kelly Chia**President(they/them)  | P  | **Kaitlin Wong**VP Academic (she/her/hers) |  P | **Annie Yin**Interim VP Administration(she/her/they/them) | P | **Sarah Pham**VP Communications(she/her/hers) | P |
| **Kalina Yu**VP External(she/her/hers) | P | **Tuan Hoang**VP Finance(he/him/his) | P | **Ardelia Tjandra**VP Internal(she/her/hers) | P | **Nikita Li**Interim VP Student Life(she/her/hers) | P |
| **Pragti Varshney**VP Engagement (she/her/hers) | P | **Glorianna Chui**Senior Advisor(she/her/hers) |  P | **Nelson Fang**AMS Representative(he/him/his) | P | **Joseph Al Rahmani**Student Senator(he/him/his) | E |

#### COUNCILLORS

|  |  |
| --- | --- |
| **Academic Portfolio** | **Administration Portfolio** |
| **Claire Chen**AVP Academic(she/her/hers) | P | **Leanne Li**APBI Representative(she/her/hers)  |  P | **Angela Chan**Lounge & Apparel Coordinator(she/her/hers) | P | **Graciela Licardo**Governance Coordinator (she/her/hers) |  P |
| **Mursal Amani**HEWE Coordinator(she/her/hers) |  P | **TBD**FNH Representative()  |   | **Engagement Portfolio** |
| **Raina Kang**HEWE Coordinator(she/her/hers) | P | **Hannah Tahami**GRS Representative(they/them)  |  E | **Beth Downie**AVP Engagement(she/her/hers)  |  | **Seongyeon (Iris) Han**EDI Coordinator(she/her/hers)  |  |
| **Wareesha Nudrat**HEWE Coordinator(she/her/hers) | P | **Mike Zhao**FRE Representative(he/him/his) |  P | **Kyra Lowe**Sustainability Coordinator(they/them)  |  | **Maya Levajac**EDI Coordinator(she/her/hers) |  |
| **Jessica Lin**HEWE Coordinator(she/her/hers) | P |  |  | **Cameron Donnelly**Sustainability Coordinator(she/her/hers) |   | **Macy Chen**WND Co-Manager(she/her/hers) | P |
| **Communications Portfolio** |  |  | **Rico Osamulia**WND Co-Manager(he/him/his) | P |
| **Jasmine Lam**AVP Communications(she/her/hers) | P | **Winnie Ng**Social Media Coordinator(she/her/hers) |  E  | **Internal Portfolio** |
| **Gayathri (Gagi) Sudeer**Graphic Designer(she/they)  |  E | **Francesca Penalosa**Social Media Coordinator(she/her/hers) | P | **Joyce Lau**AVP Internal (she/her/hers)  |  | **Kristine Shan**Graduation Coordinator(she/her/hers) | P |
| **Cristy Nguyen**Graphic Designer(they/she) | P | **---**Social Media Coordinator() |   | **TBD**Graduation Coordinator() |   | **TBD**First Year Representative( |   |
| **Jasper Yuen**Graphic Designer(he/him/his) |  P | **Clair Wang**Webmaster(she/her/hers) |  P | **--**First Year Representative( |   | **--**First Year Councilor( |   |
| **Juyoung Park**Photographer(he/him/his) | P  | **Emily Wong**Photographer(she/her/hers) | P | **--**First Year Councilor() |   | **--**First Year Councilor() |   |
| **Finance Portfolio** | **--**First Year Councilor() |   | **--**First Year Councilor() |   |
| **Stefanie Yao**AVP Finance(she/her/hers) | P |  |  | **---**First Year Councilor() |   | **---**First Year Councilor() |  |

|  |  |
| --- | --- |
| **External Portfolio** | **Student Life Portfolio** |
| **Jason Chan**AVP External(he/him/his) | E | **Alexander Wang**Partnerships & Student Benefits Coordinator(he/him/his) |   | **Lillijana Rakose**AVP Student Life [Event Planning](she/her/hers) | P | **Mohammad Ali**AVP Student Life [Operations](he/him/his) | P |
| **Erin Yewon Kim**Case Competition Coordinator(she/her/hers) | P | **Noor Bhutta**Partnerships & Student Benefits Coordinator(she/her/hers) | P  | **Farah Al Khatib**LFS Gala Coordinator(she/her/hers) | P | **Richard Wu**Social Coordinator(he/him/his) | P |
| **Wyat Leung**Case Competition Coordinator(he/him/his) | P | **Jasmine Lynn Lunardi**Partnerships & Student Benefits Coordinator(she/her/hers) | P | **Adrianne Chow**LFS Gala Coordinator(she/her/hers) |  | **Katelyn Young**Social Coordinator(she/her/hers) | P |
| **Eunice Kong**Case Competition Coordinator(she/her/hers) | P | **---**Partnerships & Student Benefits Coordinator() |  | **Syeda Sunehra**LFS Week Coordinator(she/her/hers) | P |  |  |
| **---**Case Competition Coordinator( |  |  |  | **Vanessa Arianto**LFS Week Coordinator(she/her/hers) |  |  |   |

**UPDATES**

* **President**
	+ Evangelos photos – aim to take solo & portfolio by Sept 30th
		- What to wear: Exec – white top, councillor/AVP - black top
	+ Deadline to opt-out of specific AMS fees – Sept 18
		- <https://www.ams.ubc.ca/about-us/finances/opt-out-opt-in/ams-fees-opt-out-form/#gf_96>
	+ CUS drag show Tuesday 7pm (Sept 12) @ Birmingham Centre, Sauder building
* **VP Academic**
	+ **HEWE**
		- Student life event collab this friday!! Hewe care package items and giveaway (yayyy) please come to agora 3-6
	+ **Program Reps**
		- First program rep meeting is on Thursday! (yayy)
* **VP Administration**
	+ Reminder to complete Community Building Training by Thursday, Sept 21st
		- Asynchronous Canvas course for both councillors who have done CBE before and those who haven’t
	+ Back to school sale happening now until Wednesday the 20th, discounted prices for hoodies, crewneck, umbrella, water bottle, etc <https://www.lfsus.landfood.ubc.ca/apparel>
	+ Exec office hours
	+ Locker rentals – LFS Students $3 for 1 term or $5 for 2 terms, email lfsus.vpadm@gmail.com
	+ **Lounge & Apparel**
		- POD opening on Monday, Sept 18
	+ **Governance**
		- Fall elections
* **VP Communications**
	+ Decided to leave out Facebook for advertisement for this year
		- Keeping IG and expanding on TikTok => go follow our IG and TikTok @lfsusubc 🤩
		- Msg Sarah (esanpi14@student.ubc.ca) if you have any content ideas for TikTok!
	+ [Communications Request Form](https://ubcca.sharepoint.com/%3Aw%3A/r/teams/ubcst-gr-LFSUS/Shared%20Documents/Communications/%5BADMIN%5D%20Communications%20Request%20Form%202023/Communications%20Request%20Form.docx?d=wbedbc4f3b3554472badb65259f4e037d&csf=1&web=1&e=liwN2v)
		- How to access: Communications > File > [ADMIN] Communications Request Form 2023 > Communication Request Form template
		- How to fill and submit:
			* Make a copy of the document and move it to “Filled Forms”.
			* Rename it to “[Event title] Comms Request Form”.
			* Fill in all the info in the form
			* Msg Sarah and/or Jasmine (jlam20@student.ubc.ca) on Teams about your submission.
		- The instructions for what needs to be filled in and how to submit can also be found on the first page of the document
		- **Submit at least 2 WEEKS IN ADVANCE !!**
		- If your form gets submitted late, we can’t guarantee that it’ll get finished by your desired due date so you’ll need to make the graphics and captions yourself!
	+ Fall Election posts have been up this morning! Make sure to promote to your LFS friends and any LFS first years you know for the FYR positions!
	+ Back-to-school Hiring and Subcommittee Recruitment posts were posted => Promote to your LFS friends!
	+ LFS Welcome Week and WND posts were posted => Share them with your friends!
	+ Upcoming posts
		- Sept 14: Wizeprep promo on IG
		- Sept 18: Locker rental promo
		- Sept 19: Fall Election: Candidate List
* **VP Engagement**
	+ **Subcommittees**
		- We are currently recruiting for subcommittees!!
		- 2 hr commitment
		- Please share and join if you’re interested
	+ **WND**
		- First WND is on september 13th from 6-8pm part of LFS week
		- Theme is Barbenheimer so wear your pinks or blacks to support your favourite movie!
		- Bring the kenergy
		- $5 for LFS students and $6 for non-LFS students
* **VP External**
	+ **Clubs**
	+ **Case Competition**
		- Currently hiring one case comp coordinator
		- If you know anyone who might be interested, let them know!
	+ **Partnerships & Student Benefits**
		- [Sponsorship request form](https://ubcca.sharepoint.com/%3Au%3A/r/teams/ubcst-gr-LFSUS/Shared%20Documents/External/2023-2024/Sponsorship%20Request%20Form.url?csf=1&web=1&e=csSqZY)
			* External > 2023-2024 > Sponsorship request form link
			* Please submit at least 1 month prior to your event
			* We will not be able to guarantee you will be receiving all the sponsorship items requested
			* Please message the AVP External once a request form has been submitted
* **VP Finance**
	+ Please send me all receipts and invoices ASAP
	+ Council credit card for bigger purchases (eg. renting spaces)
	+ For smaller purchases (dollar store), use reimbusement link in Finance channel
* **VP Internal**
* FYR Nomination forms open
* Hiring for 1 more graduation coordinator
	+ **First Year Committee**
	+ **Graduation Coordinator**
* **VP Student Life**
	+ **VP Student Life + AVPS**
		- A lot of fun events coming up <3
	+ **Gala**
		- Date set tentatively: Dec 1
	+ **LFS Week**
		- Bring scissors for tomorrow if possible!!!!
		- LFS Week continues tomorrow @Agora space
			* Today: Candle Making
			* Tues: Tote bag painting and upcycling
			* Wed: WND
			* Thurs: Succulent potting
			* Fri: yoga and study
	+ **Socials**
		- Message Nikita on teams with ideas!
* **Senior Advisor**
	+ Professional Development Meeting Ideas:
		- We have 2-3 PD meetings per term, which are meant to help develop career skills useful in LFS|US and in the future.
		- What topics would you like to see?
* **AMS Representative**
	+ Summer updates: food bank renovations, more limited
	+ New policies – postponed indefinitely
* **Student Senator**

**ACTION ITEMS**

# **MEETING ADJOURNMENT AT 5:-- PM**